



FEMALE HOSTEL ADMISSION FORM

SHAHEED BENAZIR BHUTTO UNIVERSITY

Sheringal, Dir-Upper, Khyber Pakhtoon Khawa

Name: _____

Contact No: _____

CNIC No: _____

Department: _____

Session: _____

Permanent Address: _____

Father's Name: _____

Contact No. _____ Parents Contact No's: 1 _____

Emergency Contact Person: 1 _____ 2 _____ Email: _____

Authorized personals for visit (Name, CNIC & Cell Number). Please attach Photocopies of their CNICs.

1 _____

2 _____

3 _____

Medical History (if any): _____

Parents/Guardian Signature

Applied for Semester/Duration: _____ Session: _____ HOD (Sign & Stamp): _____

For Office Use only

Miss _____ Daughter of Mr. _____

Has fulfilled all the requirements of the hostel. She has deposited Rs. _____ as hostel admission fee via receipt No. _____ Date. ____/____/20____ and is therefore allowed to be admitted in the Hostel

Allotted Room No _____ Hostel Name _____

Warden Hostel Office (Sign & Stamp)

Dy. Provost Office (Sign & Stamp)

UNDERTAKING BY FEMALE STUDENTS & PARENTS/GAURDIANS

(HOSTEL SoPs reproduced below)

Room Occupation: A student shall not occupy a room without due allotment. She shall not transfer or exchange it with any other person without the permission of Deputy Provost / Warden.

Furniture Shifting: The furniture assigned tearoom will not be shifted from it. A resident will be responsible for the articles issued to her and shall return them to the hostel authorities when leaving the hostel. She will be responsible for making good of any loss or damage to the issued articles.

Room Cleanliness: A student will be responsible for keeping her room tidy and clean. They will not dispose of litter in the corridor(s) or other parts of the hostel. Students will not tamper the room doors, locks nor should they change the fittings of the room. Plants/flowers /Lawn will NOT be damaged. Every part of the hostel will be opened to the hostel authorities for inspection at any time without any notice during day or night.

University Rules: The student is bound to follow the directives of the authorities as per rules. Moreover, will not be part of any political party, gathering or function. She will not participate in any sort of strike or activity which can harm the reputation of the institution. Incase of any violation disciplinary action will be taken against the student as per rules.

Energy Conservation: Students will not leave lights or fan switches “ON” when the rooms are not in use. They will help in conserving energy.

Kids in hostel: No kids are allowed in hostel.

Personal Belongings: The residents will be responsible for the security of their personal valuable articles like computers, laptops, cash, or gold etc. Hostel administration is not responsible in case of any loss or damage.

Ban of Electrical Appliances: Usage of electric heaters/emersion rods or similar appliances is strictly prohibited and those who violate will be fined.

Self-Cooking: Students are allowed temporary for self-cooking subject to the condition that they will do self-cooking only in designated spaces and are not allowed to do in rooms or corridors. On use of pressure cooker or gas stove, university will not be liable for any mishap and any damage made to hostel property will be repaired by the student involved.

Guests visit to hostel and stay: No guest is allowed for over-night stay in girl’s hostel. Only female guests can visit and meet their wards on specific timings.

Summer: 7:00 am to 6:00 PM

Winter: 7:00 am to 5:00 PM

In/Out:

OUT / IN entry timings should be strictly followed:

Summer: 7:00 am to 6:00 pm (April to 31st October)

Winter: 7:00 am to 5:00 pm (November to 31st March)

Students are fully bound to follow these timings: incase of any inconvenience disciplinary action will be taken against the culprit, as per rules.

Leaving the Campus premises:, The following procedure will be adopted and for any violation, penalties will be imposed: Girls are ONLY allowed to go to their homes from hostel premises subject to the following conditions:

- Girls can ONLY leave hostel accompanied by Parents or with designated guardians as mentioned in Hostel Registration/apply form. Signed gate pass will be submitted at university gate and must return to Hostel before hostel gate closing time. Those students who want to go home in group of 5/6 must provide an affidavit duly signed by parents/ guardians.

Signature of the applicant

Signature of Parent / Guardian