

# Shaheed Benazir Bhutto University

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Ref. No: SBBU/Estb/Ltr/20-9867.

Dated: 21.07.2020

SUBJECT:- MINUTES OF THE MEETING REGARDING LMS & NET CONNECTIVITY RELATED ISSUES OF THE UNIVERSITY.

1. A meeting on the above subject was called by the Honorable Vice Chancellor on Dated 08/07/2020, at 10:00 A.M. The meeting, as per schedule, was held in the Committee room of the University under the headship of the Vice Chancellor Professor Dr. Rahmat Ali Khan.
2. The meeting started with the recitation from the Holy Quran. Afterward, the Chair welcomed the participants and thanked them for their participation in this significant meeting. The chair also appreciated the efforts of the faculty of the University for the Continuity of the education system through LMS, during the hard times of Covid 19, in accordance with the guidelines of the HEC. He presented the detailed agenda before the participants. The participants were asked to raise the problems they and students are facing in the process of LMS and then to propose remedial actions for removal of identified bottlenecks. Some other issues not related to the LMS, but, of the common interest of the participant were also brought to the notice of the chair which were calmly and politely, listened by the Chair.
3. The Vice Chancellor informed the participants that, efforts for deliverance/ gaining knowledge through the education system, should be the nucleus point of both the employees and the students of the university. The Vice Chancellor added that the honorable faculty members of the university being role model for their students should double their efforts for contacts with the students in these hard times; the whole world is facing with.
4. After detailed discussion among the participants, a list of the problems as under was identified which were discussed one by one and decisions were made accordingly, as under:-

I. LMS Issue:-

It was told by the participants that they sometimes have connectivity problems with the students on LMS or some of the students, of Far/ Remote areas have the problem of connectivity to LMS. Problems in uploading of recorded material were also told by some participants

Proposed Action:-

The technical details of the LMS were described to the participant by the, Technical Expert, Dr. Riaz Ahmad HOD Computer Science Department. He also told that the login problem with the student is due to improper entries in enrollment and registration data. Mr. Ibrar Hussain DD (QEC) and having expertise in the field of computer, offered his services voluntarily, for guidance in this connection. This may be availed by the faculty in case of difficulties in this connection. Furthermore instead of uploading lecture on



LMS the link may be shared with the students for convenience of the students. While the link on LMS is shared with the students, the same can be simultaneously uploaded on what's App. The HOD should be the member of every what's App group created for every class.

II. **On Campus Net problem:-**

Though several steps have been taken for easy access to net still difficulties were identified by some of the HODs. It was told that the media provided by PTCL is on Microwave system and not on opticfiber; hence backbone problem of media to some extent is there. For round the clock electrification, of the Net system, different proposals were presented.

**Proposed Action:-**

The following committee was proposed to look into the problem of uninterrupted power supply to the Net System of the University and suggest remedial means.

1. Additional Registrar (Convener)
2. Dy. Director works. (Member)
3. Syed Ali Zia N/W Admin (Member/ Secretary)

III. **Log in problem at wari campus:-**

Deputy Registrar wari campus informed that due to optic fiber availability in wari there is no net problem. However it will be better if a separate cloud space is allocated for wari campus.

**Proposed Action:**

The Deputy Registrar Wari Campus may coordinate with Dr. Riaz HOD Computer Science and follow his guidance to resolve any issue of LMS experienced by the students and faculty of Wari Campus, for which Dr. Riaz happily offered his expert guidance/services as and when required.

IV. **Promotion cases of faculty:-**

It was demanded by some of the participants that faculty having PhD must be promoted to higher position for their job satisfaction.

**Proposed Action:.**

The Registrar of the University told that there is no provision of promotion for the faculty in the statutes of University. Rather the HEC criterion for appointments to higher positions has to be followed. As for creation of the posts is concerned the bodies always asks for the number of students registered in a program, and, based on the students teacher ratio the new creation of posts is considered by the bodies. The HODs may however like to forward detailed requirement of the new positions with full justification to the Registrar office for further process. In future all such cases be processed through the Registrar office.

V. **Repair works in chemistry lab:-**

It was told by the HOD chemistry that some repair work in chemistry lab is required, which is pending with Director Works.

**Proposed Action:**

The HOD chemistry may coordinate with Registrar in this connection so the required issue may be resolved through the works Directorate.



**Non using of LMS by 17 faculty members:-**

VI. The participants of the meeting informed that about 17 faculty members are not using LMS which is a serious concern.

**Proposed Action:-**

By name details of all such faculty must be furnished to the Registrar Office for appropriate action against such teachers for non compliance of HEC guidelines. No tolerance will be there on non usage of LMS.

**Committee For Registration from councils:-**

VII. Need to expedite the efforts for registration of Pharmacy and Law departments from respective Councils was asked by the Chair.

**Proposed Action:-**

Two committees for expediting registration from pharmacy and law councils as under were directed to be constituted.

- |                         |                      |
|-------------------------|----------------------|
| 1.Registrar             | (Convener)           |
| 2.Director Acad.        | (Member)             |
| 3.Dr.Midrarullah A.P    | (Member)             |
| 4.Ibrar Hussain DD(QEC) | (Member)             |
| 5.HOD Pharmacy          | (Secretary Pharmacy) |
| 6.HOD Law.              | (Secretary Law)      |

**Information with regard to NOC/Study Leave:-**

VIII. It was told to the participants that above subject data has to be furnished to Governor house on urgent basis, but there is a poor response by the Departments of the University in sharing the data with Registrar Office.

**Proposed Action:-**

The required information, on prescribed proformae, of all employees working in departments must be furnished, to the Registrar Office, by the respective heads of department by 13.07.2020 positively.

**Appreciation of Efforts of Employees:-**

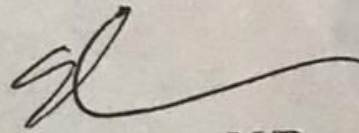
IX. The Honorable Vice Chancellor, at the end of the meeting once again thanked and appreciated the honest efforts of the Faculty and HODs in continuity of the education process during these hard times. Special appreciation was made by the chair for the following officers of the University.

1. Dr. Riaz, Ahmad, HOD Computer Science, for his dedicated hard work with reference to technical maintenance of LMS system.
2. Dr. Sami Ullah, HOD Forestry, for, achieving joint Mega Project in collaboration of University of Peshawar, for establishment of remote sensing of Forestry Lab at SBBU, under the Project Titled "National center of GIS and space application" amounting to Rs.95.670 (M).



3. Mr. Ibrar Hussain Deputy Director QEC for handling/maintaining the data of Ehsas Scholarships program of HEC and offer of his expert services for LMS as and when required.

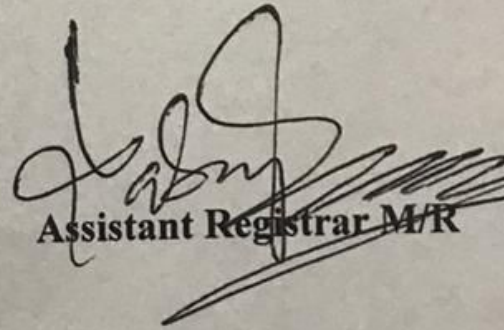
The Honorable Vice Chancellor thanked the participants of the meeting with the closing remarks, that we all must prove from our deeds that, here at University, we have to serve the Nation with honesty and dignity. While fully committed toward our mission of deliverance of quality education, as per HEC guide lines, we are cognizant of the need to fully support the efforts of the Govt. to contain the spread of this pandemic and stand with the nation in this unfortunate and difficult time. InshaAllah, by grace of ALLAH, almighty, the spread of virus will be contained and Universities will return to normalcy very soon.



**Assistant Registrar M/R**

Copy to:

1. P.S to Vice Chancellor
2. P.S to Registrar
3. All HODs'
4. Record File



**Assistant Registrar M/R**