CLEARANCE CERTIFICATE

For obtaining Transcript / Degree / Migration

It is certified that Roll No: ________ Registration No: _____________________________

Name _______________________________ S/D of _______________________________

Department of _____________________ Program _____________________ Session ______

Campus/ Colleges: ____________________________________________________________

has deposited all his/ her fee/ dues i.e. Admission, Examinations, Hostel etc. till date, and there is
nothing outstanding against him/her. (Please Sign and Stamp)

1: Head of the Department: ________________________________

2: Hostel Warden: ______________________________________

3: Provost: ____________________________________________

4: Library Section: _________________________________

5: Sports In-charge: _________________________________

6: Transport In charge: ______________________________

7: Account Section Examination: ______________________

8: Account Section Receipts: __________________________

9: Treasurer: ________________________________________
Transcript Application Form

Note: The following documents are required to be attached with this application.

a. Provisional Transcript  
b. Copy of CNIC  
c. Recent Picture (backside attested)  
d. Previous DMC (F.A/F.Sc for BS Programs, B.A/ B.Sc for Master Programs, M.A/M.Sc for M.Phil…)  
e. Clearances certificate original copy

1. Candidate Information:

Name: ___________________________  Father’s Name: ___________________________

CNIC No: ___________________________  Date of Birth: ___________________________

Address: ___________________________

Degree/Program: ___________________________  Mobile Number: ___________________________

Roll Number: ___________________________  Last Examination Year: ___________________________

2. Previous Degree Information (Attach a Copy): (F.A/F.Sc for BS Students and B.A/B.Sc for Master Students)

Degree Title: ___________________________  Roll Number: ___________________________

Maximum Marks: ___________________________  Obtained Marks: ___________________________

Board/University: ___________________________

3. Fee Detail:

Transcript Fee Rs: 800/-  Bank Branch: ___________________________  Receipt No: ___Date: ________

Candidate Signature: ___________________________

Note: Processing time for transcript is 7 to 15 days.

4. For Secrecy Section:

Received Date: ___________________________  Form Sr. No. ___________

Dispatched to Finance Section: ___________________________  Received Back: ________

Transcript Printed Date: ___________________________  Sr. No. ___________

Remarks if any: ___________________________

Signature: ___________________________